



MARCH 16 - 19  
BIG ISLAND, HAWAII



## Preferred Presentation Paper Format

### Traditional Papers:

This format includes conceptual and empirical papers and should be no more than 10,000 words (approx 30 pages), including everything (references, appendices, tables, etc.). Authors whose traditional papers are accepted will have approximately 15 minutes to present their work. Traditional papers will be blind reviewed. Submissions that include author-identifying information will not be reviewed. Please be sure to delete any information that can identify you as an author(s)

### Developmental Papers:

Developmental submissions must be between 2000 and 3000 words of text in length including references and tables. Papers that are shorter or longer or include author-identifying information, will not be reviewed. Accepted submissions will be assigned to a group with other developmental papers. Each author will informally present their ideas for 5 minutes and will then listen for 10 minutes as the other participants discuss the work. There will be 5 minutes at the end for follow-up.

- **Research proposals** should include research questions or hypotheses, a brief summary of the literature that has informed the questions, and proposed methods for data collection and analysis.
- **Empirical papers** should include the elements of a research proposal plus some preliminary analysis.
- **Conceptual papers** should identify a conceptual issue, describe the literature relevant to exploring the issue, and outline some preliminary ideas for theoretical contribution to the issue.

### Symposia:

Symposia submissions must include a 1000 - 1500 word (approx. 3 to 5 page), summary of the session and proposed format as well as a 600 - 1000 (approx. 2 to 3 pages) word description of each panellist or section (as relevant) in the session. Symposia will not be blind reviewed. The submission must fit into a 90-minute session.

**Workshop:**

Workshop submissions must provide a 1000 - 1500 word (approx. 3 to 5 page) description of the focus of the workshop (e.g. teaching, research methods, etc.), the intended target audience, proposed session content and format, and a clear description of how the session will add value for the target audience. Workshop submissions will not be blind reviewed. The submission must specify a time requirement of 60, 90, or 120 minutes.

**Panel:**

Panel submissions must include a 1000 - 1500 word (approx. 3 to 5 page) description of the focus of the panel and its intended contribution, the participants and facilitator, and the target audience. The submission will not be blind reviewed. The submission must specify a time requirement of 60 or 90 minutes.